

<p>1. FOLLOW-UP ON ACTION ITEMS</p> <p>a. Review notes and action items from previous meeting (see attachment 2)</p>	<p>5 min</p>
<p>2. COVID-END BASELINE PROJECT</p> <p>a. Discuss updates to data collection, thematic analysis and next steps Current coding consists of 1) high level codes; 2) root codes; and 3) child codes (line by line coding)</p> <ul style="list-style-type: none"> • Working group reviewed the codes specific to COVID-END reflections, in which the following was asked of interviewees: <ul style="list-style-type: none"> ○ How did the organization join COVID-END and with process and reasons to join? <ul style="list-style-type: none"> ▪ Main findings included: COVID-END was primarily found on previous academic networks and collaborations ▪ Process was mainly through invitations (i.e. connections between partners) ○ What were the organization's expectations when initially joining? <ul style="list-style-type: none"> ▪ Many organizations expressed the expectation for the potential to reduce duplication of work ▪ Concerns and skepticism expressed by interviewees that have prior experiences with similar networks. Some concerns included foreseeing coordination challenges, particularly at reducing duplication at a global level ▪ Some of the expectations can be interpreted as reasons for joining ○ What are the organization's experiences to date? ○ Are there any suggestions for improvements or future collaborative goals for COVID-END? ○ Ideas for 2 pieces of work that might come out this: 1) why do people engage with COVID-END and their early experiences; and 2) what are the experiences of organizations early on – ensure that those 2 separate pieces aren't lost • Working group members provided feedback for the codes and generated graphs for Amena to take away for editing (e.g. separating out the data of different reasons to join COVID-END and processes of joining) • Next steps for Amena and Tiago will include building a case for each organization by linking the website scan and social network through translating characteristics and descriptions into a matrix. This matrix can in turn be linked to the responses to the interviews 	<p>50 min</p>

<ul style="list-style-type: none"> • Update from Jean-Louis Denis' communities of practice study: <ul style="list-style-type: none"> ○ Currently concluding the data collection process, and will continue observing a number of COVID-END working groups ○ Analysis will require deciding on a structure of preliminary case narrative, to be produced for June ○ Narrative will be built in dialogue with various organizations, and assessment of 'what are the organization's beliefs' and how to quantify the beliefs 	
3. ANY OTHER BUSINESS	5 min